

# Yale *Summer Session*

## Information for Partner Universities

This packet is for your information as you advise students  
who will study with Yale Summer Session.

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**For your office use only; not for distribution to your students.**

## Section I: Program Information

For detailed information about all of these programs, visit our website: <https://summer.yale.edu/courses-programs>

### A. Yale College Courses for Credit (In-Person Sessions A & B)

- Two 5-week sessions during the summer
- Offered for Yale College credit
- Offered in many academic subjects
- Intense work load due to completing one semester's worth of work (4 months) in 5 weeks
- Need an advanced level of fluency in English, to include reading, writing and speaking
- For the F-1 student visa: visiting international students taking courses for credit must choose **two courses totally 2 credits** during the session they are attending. This is full-time study. For students choosing a science course plus a lab (1.5 credits), they'd need to enroll in an additional course to be considered full-time (2.5 credits).

*Proof of English proficiency required.*

### B. Yale College Courses Online (Sessions A & B)

- YSS offers online courses for Yale College credit. The course will be noted with a letter "E".
- Students from a partner university who attend in-person may take one online course as part of their two course (2 credit) requirement for their student visa. The second course must be a course taken in-person.
- A student may take an online course only (1 or 2 per session) from home without traveling to New Haven (no visa required).
- Students may choose an online course during the application process. Students won't be allowed to add an online course once the session begins. A short orientation and systems testing happens before the class begins to ensure all students have a proper internet connection and access.
- Students should be mindful of the time difference, as our courses offer synchronous (live) instruction where students will be required to be part of the virtual classroom to interact with their professor and fellow classmates.

*Proof of English proficiency required.*

#### **Tips:**

- Academic advising is available. Contact us for course advice! We admit students on a rolling basis and courses fill up as it gets closer to the start of the summer session.
- Students should **read the course descriptions** to select the best courses for them.

**C. Certificate Programs for International Students In-person & Online (Session B)**

- Offered during Yale Summer Session B
- Attend programs to improve their English and to develop academic and cultural skills that will help them with their academic or professional careers.
- Each certificate program offered in-person is considered full time study for the purposes of the student visa.
- Designed for intermediate to advanced level English language learners.

**Programs:**

- Intensive English Program (5 weeks, in-person)
- Law Seminar (5 weeks, in-person)
- Business Seminar (5 weeks, in-person)
- English for Academic Purposes (5 weeks, offered online, a part-time program)
- Postgraduate Seminar (5 weeks, offered online, a part-time program)

*Proof of English proficiency is not required.*

**D. Summer Drama Program (Session B)**

Yale Summer Session offers two courses as part of our Summer Drama Program. Both courses are taught by faculty trained at the Yale School of Drama.

- Yale Summer Conservatory for Actors (2 credits)
- A Practical Approach to Directing (10 day workshop, non-credit)

*Proof of English proficiency required.*

**E. Yale Writer's Workshop**

The non-credit Yale Writers' Workshop brings together the experience and expertise of leading teachers, authors, editors, agents and publishers in a series of panels and workshops for the serious writer. Our faculty provides unique, tailored, and transformative experiences to all participants. Additionally, we added a program for 16-18 year old writers.

*Proof of English proficiency required.*

**FOR ALL SUMMER SESSION PROGRAMS: Students must live in on-campus housing in order to receive the tuition discount for partner universities.**

## Section II: Important Information

### A. Course Selection for Yale College Courses for Credit



Student success in our programs is our top priority. Students should read the course descriptions carefully to make sure they meet any course prerequisite, and pick the courses they intend to take. There is no guarantee there will be space to accommodate course change requests after the program begins. The course descriptions can be found on our website at: <https://summer.yale.edu/courses-programs/courses-yale>

We hope that students come to Yale to explore new subject matter or attend classes not available in the home university. Because of that, students will not be permitted to take courses they have already taken.

### B. Academic Regulations

Because of the requirements of the F-1 student visa, international visiting students attending in-person may not drop a course, audit, receive an incomplete (students must get a letter grade for the course), or stop going to class. If a student is having academic difficulty, he/she should make an appointment with the Dean or Director of Yale Summer Session right away to discuss the matter.

Class attendance at Yale is mandatory and students must be prepared to make this commitment. There is also STEM and Writing tutoring offered should a student need a tutor in the summer.

### C. Name list

If students are applying through your office, send us a name list so we can monitor the applications. If your students will be applying on their own, no list is necessary.

Students will complete and submit their own online application. Based on the student's program choice and if they are attending in-person or online, that will determine what they need to submit.

The materials the students need to submit can be found at: <https://summer.yale.edu/apply/visiting-international-students>

### D. I-20s (for in-person study)

The I-20 is a government document that tells the U.S. government that a student is eligible for F-1 Student Status. It certifies that (1) a student is a "bona fide" student; (2) he/she meets our admissions requirements; (3) he/she will pursue a full course of study; (4) he/she proved to us that he/she has enough money to study and live in the U.S. without working illegally or suffering from poverty.

We will charge each student a Yale visa processing fee for the I-20. Students will then have to pay their SEVIS fee and apply for their F-1 student visa via the U.S. Department of State website.



I-20s are sent to students by email, using the email they provided in their online Summer Session application.

## Section III: After Admission to YSS

### A. Vaccination & Immunization Requirement



Yale University requires anyone who enrolls at Yale to provide proof of immunizations. Students will not be permitted to enroll in classes until all the forms are submitted and the immunization requirements are met. ***Some immunization requirements may take a month or more to complete so early planning is essential.***

Students will be required to upload proof of vaccinations, and then those items need to be verified. Students will be emailed a link and information about where to upload their vaccination records. **Students should attend to the email about vaccinations and immunizations as soon as they receive it to avoid having to withdraw from Yale Summer Session because they don't complete the process in time.** The deadline to submit materials and be compliant are listed on our website.

### B. Health Insurance

All visiting international students, living on campus, who are not U.S. citizens or permanent residents, and who we give an I-20, will be enrolled in and charged an additional fee by Yale Summer Session for a U.S. based health insurance. This is comprehensive health insurance for the duration of the program. Visiting students will also be billed a Yale Health usage fee and may use the Yale Health Center for minor medical problems. More details will be available on our website.

### C. Student Health

International travel can have an impact on a person's physical and mental health. Encourage students to disclose any pre-existing medical conditions that they may need an accommodation for either for their academic work or for living in the residential college. The student may email the Director of Yale Summer Session after admission to discuss any academic or health concerns. Through their YSS health insurance, they will have access to mental health counseling if they need it. They can contact our office for assistance on how to use their health insurance, or ask a member of the residential staff.



### D. Course Changes & Withdrawing from the Program

If a student needs to change a course or withdraw from the program, they should visit our website at: <https://summer.yale.edu/admitted-students/changes-withdrawals> to review the process to make a change. Once students are admitted, they are considered enrolled in Yale Summer Session unless they fill out the Change Form.

## Section IV: End of the Program

### A. Transcripts, Certificates & Unofficial Grade Reports

#### 1. Transcripts

Students who attended Yale College Courses for Credit may request an official transcript from the University Registrar's Office for a fee. We recommend that students request an official transcript once they can view their grades in SIS (Student Information System).



Students can request either an e-transcript (PDF) or a paper copy. Because mail service varies around the world, we advise that students order an e-transcript or request courier service (with tracking) to ensure they receive their official transcript. Please review the costs associated with courier service found on the registrar's website.

It is most cost effective to request multiple copies of the official transcript at one time (if more than one copy is needed by the student).

Please visit : <https://registrar.yale.edu/students/transcript-requests> for information on how to request an official Yale transcript.

#### 2. Certificates

Students who attended a certificate program will receive a certificate at the end of the program.

#### 3. Unofficial Grade Reports



During the application process, students from a partner university fill out a grade release form. Students have the option to choose not to have their grades reported to their home university. For those students, grades will be omitted from the grade report. Please advise your students if it is mandatory that they report their grades back to their home university.

Upon your request and at the end of the session, we can send you the unofficial grade reports for the Yale College Courses for Credit and Certificate Programs. The grade reports are for your office reference only. They are not official Yale transcripts.

## Section V: Contact Information

**Website:** <http://summer.yale.edu>

**General Email:** [summer.session@yale.edu](mailto:summer.session@yale.edu)

**Office Address:**

Yale Summer Session

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P.O. Box 208355

New Haven, CT 06520-8355

Phone: 203-432-2430

**Your Contacts in Yale Summer Session:**

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Meg Palladino, Director, Yale Summer Session  
[meg.palladino@yale.edu](mailto:meg.palladino@yale.edu)

For the full staff list visit: <https://summer.yale.edu/about-yale-summer-session>

Yale University's mascot is the bulldog. The "Handsome Dan" tradition dates back to 1889, when a student purchased a bulldog for \$5 and began leading him across the field at football and baseball games. You can follow the current Handsome Dan on Instagram [@handsomedanyale](https://www.instagram.com/handsomedanyale)

